



Clothed in Righteousness

VOLUNTEER POSITION & EXPECTATION GUIDE

We would like to welcome you and thank you for your interest in volunteering with our organization.

Eva and Mike Slagle, the founders of Clothed In Righteousness, are passionate about the homeless in our community.

At Clothed In Righteousness, our Mission Statement comes directly from the Bible.

Matthew 25:35-36, 40

- 35 'For I was hungry, and you gave me something to eat, I was thirsty, and you gave me something to drink, I was a stranger, and you invited me in, 36 I needed clothes, and you clothed me, I was sick, and you looked after me, I was in prison, and you came to visit me.'
- 40 "The King will reply, 'Truly I tell you, whatever you did for one of the least of these, brothers and sisters of mine, you did for me.'

This is a no-judgment zone. We take this very seriously. We treat every person who walks through our doors as if we are serving Jesus Himself. We are the only glimpse of Jesus' love that most of our clients will ever see. Each one is extremely important to us, and we want to provide for every need that they have.

Qualities that make you a good volunteer for our organization include being a team player, being respectful and positive, and having a good attitude. We all have to fill different roles at any given time because each night is unique and depends on clients' needs and the number of volunteers.

We have MANY ways for you to volunteer.

The Clothing Closet

- Sorting, tagging, and organizing clothes and shoes
- **Personal Shopper:** Assist our clients with shopping, take the time to talk & listen, and possibly pray with them. Building relationships & trust is the most important job!
- Stocking and cleaning shelves
- Keeping the Clothing Closet clean
- Assist with seasonal clothing changeover
- Help unload vehicles with donations
- So much more.....

The Clothing Closet Check-in

- The ability to understand an Excel spreadsheet & have basic computer knowledge

- Stay organized & help the personal shoppers stay organized
- Call the names of clients as personal shoppers become available
- Excellent communication skills & able to handle different personalities & challenges

The Hygiene Station

- Inventory, stock, and keep shelves and the check-in area organized
- Communicate with the Clients
- Take the client's order and make sure they receive it
- Help clean the dining area at the end of the night
- Works well with many departments
- Communicate any needs with Eva

Kitchen/Server

- This is a behind-the-scenes position
- Inventory food in freezers and refrigerators
- Container food in the fridge before it expires in 7 days
- Keep the kitchen and restroom clean
- Wash dishes
- Inventory items necessary to serve and communicate with Eva
- Jump in and help serve when needed

Hot Meal Ministry/servers

- Setting up the hot meal and dessert bar
- Serve drinks, keep the drink bar stocked, and show our clients kindness.
- Serving hot meals and desserts with a smile and the love of Jesus
- Wash dishes
- Clean drink station, and a hot meal serving station
- Stock the serving bar and drink station for the next day
- Inventory serving products and communicate when getting low with your leader

The Friendship Team

Dining Room: Friendship and/or Prayer

- Sit and talk with clients. Establish relationships and trust.
- Collaborate with the Ministry Leader to explore additional ways to bless our clients.
- Pray with our clients and ask for prayer requests that we can include in our daily prayer time for them.
- Wipe down tables, keep the dining area clean, and help ensure the drink station is clean. Vacuum the floors and carpet as needed, and mop as necessary.
- Helping serve at the drink station and keep it stocked as needed
- Help unload vehicles with donations as needed
- Sidewalk ministry
- *Learn client check-in. Be Dwayne & Eva's back-up.*

Pantry

- This is a behind-the-scenes position
- Organizing donations
- Preparing 60-plus food bags for our homeless families per night
- Keeping the pantry organized is a top priority for us.
- The pantry should be organized, and bins/shelves with food and supplies should be ready for our next open day at the time of your departure.
- Help unload vehicles with donations as needed.

- Inventory the food pantry and communicate needs to Eva

Behind the Scenes Opportunities

- **Housekeeping:** Clean CIR weekly
- **Marketing:** Social Media marketing, creating promotional materials, videos, and bringing fresh ideas.
- **Outside Public Relations:** Attending events and meetings
- **Seamstresses and quilters:** preparing and sewing food bags and quilts out of T-shirts. Cut and sew tote bags out of feed bags.
- **Maintenance:** Help fix, repair, and maintain this old building
- **Window Washer:** Once a month
- **Outside Maintenance:** help keep the outside of the building, sidewalks, and grounds clean
- **Meal Ministry:** Prepping, cooking, and baking for a hot meal date
- **Outreach Ministry:** visiting campsites, filling the needs, but most importantly, building relationships
- **Homeless Room Attendant:** Once a week for 3 to 4 hours, inventory and organize the homeless room.
- **Clothing Closet:** Sorting, tagging, and organizing clothes on the off nights or days.

Large Volunteer Groups are always WELCOME! Talk with Eva Slagle.

Ideally, we would like you to arrive at least 30 minutes before opening to set up, and stay up to 30 minutes after closing to clean and prepare the space for the next night. Also, let your team leader know if you are available to work additional hours on days the organization is closed. The hours the organization is open vary by season.

Please share your ideas with your team leader regarding any changes or new features we might implement in the future. Eva and Mike must approve all things. We try to hold periodic training meetings and stay in touch with everyone. We have nightly meal ministry huddles to share upcoming events and changes.

If there are any issues, please share them with your team leader, and Eva or Mike will address them.



THEY OFFER THE GIFT OF THEIR TIME
TO TEACH, TO LISTEN, TO HELP, TO INSPIRE
TO BUILD, TO GROW, TO LEARN

THEY EXPECT NO PAY
YET THE VALUE OF THEIR WORK KNOWS NO LIMIT

THEY'VE KNOWN THE UNEXPECTED JOY OF A SIMPLE HUG

THEY'VE PLANTED THE TINY SEEDS OF LOVE
IN COUNTLESS LIVES

VOLUNTEERS



ARE JUST ORDINARY PEOPLE WHO REACH OUT
AND TAKE A HAND AND TOGETHER
MAKE A DIFFERENCE THAT LASTS A LIFETIME